SAFETY AND CRISIS MANAGEMENT POLICY

Leadership in Crisis Management
- *Superintendent and Principals reassure students, staff, and parents about school safety.*
- *Communicate safety measures and crisis-specific procedures.*

Definition of Crisis Management
- *A problem-focused approach to address and resolve crises, restore equilibrium, and support adaptive responses.*

Objectives of the Policy
- *Create a safe, caring, and nurturing school environment.*
- *Act as a guide for handling crisis situations involving staff, students, and the school community.*

Policy Principles
- *Promote respect for human rights and peaceful coexistence.*
- *Foster positive school climates through inclusive and equitable practices.*
- *Address bullying, violence, and discrimination with prevention and intervention strategies.*
- *Develop effective crises and security plans to ensure safety and preparedness.*

Emergency Response Team (ERT)
- *Composed of diverse personnel (Superintendent, nurses, security staff, counselors, etc.).*
- *Responsibilities include reviewing safety procedures, planning drills, crowd control, and liaising with emergency services.*

Crisis and Evacuation Kits
- *Contain essential materials like staff and student records, floor plans, medical information, communication tools, and emergency equipment.*

School Safety Reinforcement Steps
1. *Regularly review and communicate safety policies to parents and staff.*
2. *Ensure visible and proactive presence by administrators.*
3. *Collaborate with community emergency responders and conduct training.*
4. *Highlight violence prevention programs.*

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5. *Enhance communication systems and crisis response plans.*

School Violence Prevention Measures
- *Limit building access and monitor common areas.*
- *Train staff in crisis response and violence prevention.*
- *Encourage anonymous reporting systems and student participation in safety planning.*

Restraint and Safety Protocols
- *Restraint is only used when necessary to prevent imminent physical harm.*
- *Proper administration requires trained personnel, careful monitoring, and appropriate follow-up.*
- *Clear reporting and parental notification guidelines are in place.*

Crisis Communication Protocol
- *Staff members are responsible for immediate emergency response.*
- *Notify principal, nurse, parents/guardians, and administration promptly.*
- *Activate the Crisis Team if required.*

Crisis Preparedness and Security Enhancements
- *Regular drills and security inspections.*
- *Perimeter security measures like fences, gates, and monitoring systems.*
- *Heightened awareness and supervision during high-traffic times.*

This summary provides a concise overview of the comprehensive crisis management and safety policy for schools. Let me know if you need further details!

Rendition of First Aid

Heart Attack or Stroke
- **Signs & Symptoms**: *Chest pain, shortness of breath, sweating, loss of consciousness, weakness on one side, slurred speech.*
- **First Aid**:
  - *Notify Principal and school nurse.*
  - *Call 112.*
  - *Check breathing and pulse; if absent, start CPR.*
  - *For stroke: Lay victim on the unaffected side, guard airway.*

Bleeding
- **Signs & Symptoms**:
  - **External**: *Uncontrolled bleeding.*
  - **Internal**: *Stomach/chest pain, dizziness, fast pulse (>100 bpm).*
- **First Aid**:
  - *Notify Principal and school nurse.*

- o *Call 112 if needed.*
- o **External**: *Apply direct pressure, elevate extremity, immobilize area. Avoid removing impaled objects or using a tourniquet.*
- o **Internal**: *Lay patient down with feet raised, guard airway, and keep calm until EMS arrives.*

Seizures
- **Signs & Symptoms**: *Uncontrolled muscle contractions due to injury, epilepsy, fever, or infection.*
- **First Aid**:
  - o *Place patient on the floor; do not restrain.*
  - o *Turn patient to recovery position (on side).*
  - o *Do not put anything in their mouth.*
  - o *Notify Principal, school nurse, and call 112 if needed.*
  - o *Observe and document seizure details (start/end time, behavior).*
  - o *After seizure: Allow patient to recover naturally; do not attempt to awaken.*

Fractures
- **Signs & Symptoms**: *Swelling, deformity, tenderness, exposed bone.*
- **First Aid**:
  - o *Do not move the patient.*
  - o *Notify Principal and school nurse.*
  - o *Call 112.*
  - o *Immobilize extremity but avoid straightening the fracture.*
  - o *Use a splint only if necessary for movement.*

Possible Spinal Injury
- **Signs & Symptoms**: *Suspected spinal damage.*
- **First Aid**:
  - o *Call 112.*
  - o *Notify Principal and school nurse.*
  - o *Avoid moving the patient; keep calm and monitor breathing.*

Gas Leaks
- **If Faint Smell**: *Open windows/doors and evacuate.*
- **If Strong Smell**: *Evacuate building, avoid entering area without protection.*
- **If Unconscious Victims**: *Remove victims only if safe to do so. Notify Principal and call the Fire Department (112).*

Bus Accident
- **Precautionary Measures**: *Drivers ensure first aid kits are available; teachers carry attendance lists.*

- **During an Accident***:*
  - *Stay calm.*
  - *Evacuate to safety if fire or threats exist.*
  - *Call 112 and administer first aid if needed.*
  - *Notify Principal, Superintendent, and relevant authorities.*

Weather Emergency
- **Before***: Conduct drills, understand plans, know chain of command.*
- **During***:*
  - *Stay alert and cancel outdoor activities.*
  - *Move to designated shelter with roll book.*
  - *Check all areas (classrooms, restrooms).*
  - *Assume and enforce safe positions.*
- **After***:*
  - *Administer first aid, report injuries/missing people.*
  - *Reassure students once back in the classroom.*
  - *Evaluate the response to the emergency.*

DOCUMENT CONTROL

COMPLIANCE	
Compliant with	*Local legislation*

AUDIENCE	
Internal	*All staff in Dasman Bilingual School*

VERSION CONTROL	
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